

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 13

21

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 13, 2021 at 7:00 p.m. with the following persons present:

TRUSTEES: Jonathan Sams, Jim VanDeGrift (arrived at 7:01) and Dan Jones

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Dave Siebert, Brad Edrington, Mike Shaffer, Mitch Conway, Shawna Lynch and Doug Koenig.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on November 30, 2021 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Mr. Sams administered the Oath of Office to Mr. Jones. Mr. VanDeGrift administered the Oath of Office to Mr. Sams.

Mrs. Boggs informed the board it was time to elect officers for next year. Mr. Jones made a motion, seconded by Mr. VanDeGrift to appoint Trustee Jim VanDeGrift as Chairman of the Board and Trustee Jim Dan Jones as Vice President of the Board for 2022. All present voiced a "YEA" vote and the motion passed.

Tammy Boggs, Township Administrator, presented the Temporary Appropriations as well as the Year End Resolutions to the Trustees. She noted a change from last year is the rate for travel expense reimbursement is now .56 cents per mile. Mr. Jones made a motion to approve the Temporary Appropriations and Year End Resolutions. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolutions 21-12-01 – 21-12-20**. (A copy of the resolution will be included in the minutes.)

Prior to the meeting, the Audit/Financial Committee met to review the financial reports for the year to date. The Committee indicated that no amended appropriations or budget revisions were needed at this time. The semi-annual audit committee reviewed the year-to-date reports. The committee noted that at this time there are several line item transfers within the EMS, Fire and EMS/Fire funds but no other transfers, additional line items, revenue revisions or amended appropriations. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve transfers as follows: From the Fire Fund Account 2192-760-740-0000 (Machinery, Equipment & Furniture) to Account 2192-220-599-0020 (Other – Other Expenses Fire Turn Out Gear) in the amount of \$14,393.00 for needed expenses; from the Fire/EMS Fund Account 2193-930-930-0000 (Contingencies) to Account 2193-760-740-0000 (Machinery, Equipment & Furniture) in the amount of \$30,000.00 for needed expenses; from the EMS Fund Account 2191-930-930-0000 (Contingencies) to Account 2191-760-740-0000 (Machinery, Equipment & Furniture) in the amount of \$40,000.00 for needed expenses; from the Fire Fund Account 2192-760-790-0000 (Other- Capital Outlay) to Account 2192-760-740-0000 (Machinery, Equipment & Furniture) in the amount of \$5,000.00 for needed expenses.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, requested authorization to purchase a new fire engine from E-One for approximately \$514,906.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the purchase of a new fire engine from E-One in the amount of \$514,906.00. All voiced a "YEA" vote and the motion was passed with **Resolutions 21-12-22**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested authorization to purchase a new EMS squad from Horton in the approximate amount of \$326,780.98. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase of a new EMS Squad from Horton for \$326,780.98. All voiced a "YEA" vote and the motion was passed with **Resolutions 21-12-23**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a motion to appoint members to the Volunteer Fire Fighters Dependents Fund for the 2022 year. The appointments are Daniel Jones, Jim VanDeGrift, Brent Wright, Frank Tone, Chris Ward and Jon Paul Campbell as secretary. Mr. Jones made a motion, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Chief Jameson requested approval for the annual ladder testing which will occur early next year by Diversified Inspections. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the annual ladder testing. All voiced a "YEA" vote and the motion was passed.

Chief Jameson requested approval to renew the Blue Card Instructor Program. The cost to Renew is \$2,500.00 to Across the Street Production. This is the Incident Command Training Program. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the cost to renew the Blue Card Instructor Program for \$2,500.00 to Across the Street Production. All voiced a "YEA" vote and the motion was passed with **Resolutions 21-12-24**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to purchase six sets of turnout gear from Fire Safety Services Inc. at the approximate cost of \$14,393.85. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the purchase as stated above. All voiced a "YEA" vote and the motion was passed with **Resolutions 21-12-25**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to purchase battery powered rescue tools in the amount of \$37,828.00 from Howell Rescue Systems. The Loeb Grant will cover \$22,320.00 of the cost in the form of a reimbursement. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase of battery powered rescue tools in the amount of \$37,828.00 from Howell Rescue Systems. All voiced a "YEA" vote and the motion was passed with **Resolutions 21-12-26**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received the resignation of Savannah Rabals effective December 12, 2021. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resignation of Mrs. Rabals effective December 12, 2021. All present voiced a "YEA" vote and the motion was passed.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, informed the Board the first snow occurred with the Road Department applying 33.5 tons of salt. The cost of salt for 2021 is \$73.00 per ton as compared to last year at \$81.00 per ton.

Mr. Siebert informed the Board that a dump truck had a cracked cylinder head, the replacement is \$3,750.00 plus a core charge of \$665.00, totaling \$4,415.00 to Rush Truck. Mr. Siebert hopes to receive the core charge back. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the repair of a dump truck at Rush Truck for \$4,415.00. All present voiced a "YEA" vote and the motion was passed.

Mr. Siebert informed the Board that the digital sign may be delivered tomorrow.

Tammy Boggs, Township Administrator, informed the Board that she had received a letter from the Shaker Run Homeowners Association stated that the traffic speed has slowed in response to the traffic calming measures we applied.

Mrs. Boggs informed the Board that the Engineer's office updated her that the consultant for the SWIM study for Hoffman Avenue has taken an initial look at the area.

Administration:

Mrs. Boggs asked the Trustees if they wanted to donate to the Lebanon Food Pantry. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve a donation to the Lebanon Food Pantry in the amount of \$750.00. All Present voiced a "YEA" vote and the motion passed with **Resolution 21-12-27** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the revision and update of the Personnel Policy Manual has an effective date of January 1, 2022. Included in the changes vacation carries over to the next year will be no more than three weeks. No payouts of unused vacation will occur. Sick leave will only be paid out to retirees. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the revised and updated Personnel Policy Manual for January 1, 2022. All voiced a "YEA" vote

and the motion was passed with **Resolutions 21-12-28**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that it is time to renew the agreement with Warren County Soil and Water Conservation District for an MS4 permit as a co-permittee. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the renewal agreement with Warren County Soil and Water Conservation District for an MS4 permit as a co-permittee as well as authorizing Jonathan D. Sams, Chairperson to sign the agreement on behalf of Turtlecreek Township. All voiced a "YEA" vote and the motion was passed with **Resolutions 21-12-29**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$571.98. The purchases are \$305.00 from Liberty Art Works, \$41.92 from Home Depot, \$13.96 from Sam's Club, \$142.65 from Eagle Engraving and \$68.45 from Amazon. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$571.98. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-12-30**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that we received a notice from Warren County Regional Planning regarding Shaker Run Section 6 Phase C and to provide comments by December 17, 2021. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information.)

Mrs. Boggs informed the Board that we received a notice from Warren County Regional Planning regarding Shaker Run Section 8A Easement Plat and to provide comments by December 17, 2021. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information.)

Mrs. Boggs asked the Board if they have interest in adopting meeting rules. The rules will be posted on our website. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the adoption of meeting rules. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that she met with the property owner of the Greentree Golf Course along with Regional Planning and Zoning. The owners plan to build two large homes and will implement only two festival events each year. The owners will notify the neighbors ahead of time.

Mrs. Boggs informed the Board that we received a letter from the General Manager of the Golden Lamb on the

General Reports:

CORRESPONDENCE:

IN:

Email from Core5 regarding the emergency access point for the new development.

Email from KZF regarding questions for the renovations to Station 31.

Letter from CUC regarding design/build general contractor.

Email from WC Zoning and Regional Planning regarding no parking signs in Shaker Run

Letter from WC Water & Sewer regarding fire sprinkler rise backflow testing.

Letter from BusinessPlan regarding cobra benefits.

Letter from Duke Energy regarding Annual Application for adjustments to rider AMRP rates.

Email from Mr. Cornett regarding glass in Trails of Shaker Run.

Letter from Ohio Bureau of Workers' Compensation regarding rates.

Email from Shaker Run HOA that they have seen a noticeable difference in speeds.

Email from Warren County Regional Planning regarding Shaker Run, Section 8A Easement Plat.

Email from Warren County Regional Planning regarding Shaker Run, Section 6 Phase C.

OUT:

- Email to Bayer Becker regarding the aggregate base for Greentree Meadows.
- Letter to Warren County Regional Planning regarding Greentree Meadows.
- Letter to Butler Tech regarding Jeff Dahloff clinical hours.
- Letter to Butler Tech regarding Tyler Kinman clinical hours.
- Email to Core5 regarding the emergency access point for the new development.
- Email to KZF regarding questions for the renovations to Station 31.
- Email to WC Zoning and Regional Planning regarding no parking signs in Shaker Run.
- Letter to Ms. Conway regarding status with the department.
- Email to WC Engineer's office to participate in the 2022 Annual Resurfacing Project.
- Email to Mr. Cornett regarding glass in Trails of Shaker Run.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested authorization to approve payment to Hurst Kelly and Company, LLC, a CPA firm, for year-end financial statements in the amount of \$4,500.00 and to sign the engagement contract. In addition, Mrs. Childers requested authorization to sign their contract for hourly billing from Hurst Kelley and Company, LLC for accounting and consulting services at their rate of \$250.00 per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the requested authorization as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Childers requested approval of acceptance of the Union Village snow and ice removal contract. The Union Village Development Company will provide snow removal services to the undedicated streets of Union Village as stated in the contract. If snow is not removed and the Township has to plow the streets, the charges for the service will be paid by the Union Village Development Company. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the signing of an agreement with Union Village Development Company. All present voiced a "YEA" vote and the motion was passed.

Mrs. Childers informed the Board of a payment made from the Fiscal Office was inadvertently made late and that she has personally reimbursed the late fee.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 33523 through 33572 (copy to follow) and Vouchers 1307-2021 through 1366-2021.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/30/21	12/3/21	1210-2021	G SIMON	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
11/30/21	12/8/21	1223-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-535-0000	\$710.96	ROLLBACK MANUFACTURED LIKE REAL 2ND HALF 2021 (DIRECT DEPOSIT)
					\$710.96	
11/30/21	12/8/21	1224-2021	STAROHIO	1000-701-0000	\$296.80	NOVEMBER 2021 INTEREST
11/30/21	12/8/21	1225-2021	PRIMARY	1000-701-0000	\$4.48	NOVEMBER 2021 INTEREST
11/1/21	12/8/21	1226-2021	US BANK	1000-701-0000	\$6.22	NOVEMBER 2021 SWEEP INTEREST
11/1/21	12/8/21	1227-2021	CD 15	1000-701-0000	\$348.94	NOVEMBER 2021 INTEREST
11/4/21	12/8/21	1228-2021	CD 9	1000-701-0000	\$327.79	NOVEMBER 2021 INTEREST
11/8/21	12/8/21	1229-2021	CD 10	1000-701-0000	\$348.94	NOVEMBER 2021 INTEREST
11/12/21	12/8/21	1230-2021	cd 28	1000-701-0000	\$211.48	NOVEMBER 2021 INTEREST
11/15/21	12/8/21	1231-2021	UST 7	1000-701-0000	\$66.24	NOVEMBER 2021 INTEREST
11/19/21	12/8/21	1232-2021	FFCB 10	1000-701-0000	\$912.50	NOVEMBER 2021 INTEREST
11/19/21	12/8/21	1233-2021	CD 33	1000-701-0000	\$211.48	NOVEMBER 2021 INTEREST
11/22/21	12/8/21	1234-2021	CD 4	1000-701-0000	\$359.52	NOVEMBER 2021 INTEREST
11/24/21	12/8/21	1235-2021	FHLB 5	1000-701-0000	\$540.00	NOVEMBER 2021 INTEREST
11/26/21	12/8/21	1236-2021	FHLMC 14	1000-701-0000	\$1,181.25	NOVEMBER 2021 INTEREST
11/26/21	12/8/21	1237-2021	CD 7	1000-701-0000	\$327.79	NOVEMBER 2021 INTEREST
11/29/21	12/8/21	1238-2021	CD 17	1000-701-0000	\$338.37	NOVEMBER 2021 INTEREST
11/29/21	12/8/21	1239-2021	FFCB 4	1000-701-0000	\$912.50	NOVEMBER 2021 INTEREST
11/29/21	12/8/21	1240-2021	CD 22	1000-701-0000	\$359.52	NOVEMBER 2021 INTEREST
11/29/21	12/8/21	1241-2021	CD 14	1000-701-0000	\$325.16	NOVEMBER 2021 INTEREST
11/29/21	12/8/21	1242-2021	CD 16	1000-701-0000	\$348.94	NOVEMBER 2021 INTEREST
11/29/21	12/8/21	1243-2021	CD 29	1000-701-0000	\$1,375.21	NOVEMBER 2021 INTEREST
					\$8,803.13	
11/30/21	12/3/21	1208-2021	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$1,422.66	LIFE SQUAD SERVICES OCTOBER 2021 DEPOSITS
11/30/21	12/3/21	1209-2021	BLUE CROSS BLUE SHIELD OF FLORIDA	2191-299-0000	\$81.78	LIFE SQUAD SERVICES
11/29/21	12/3/21	1211-2021	UNITED HEALTHCARE	2191-299-0000	\$241.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/21	12/3/21	1212-2021	MEDICAL MUTUAL	2191-299-0000	\$364.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/21	12/3/21	1213-2021	HWHO	2191-299-0000	\$424.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/21	12/3/21	1214-2021	CGS	2191-299-0000	\$669.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/21	12/3/21	1215-2021	HNB-ECHO	2191-299-0000	\$97.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/21	12/3/21	1216-2021	UNITED HEALTHCARE	2191-299-0000	\$142.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/21	12/3/21	1217-2021	UNITED BEHAVIORAL	2191-299-0000	\$262.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/21	12/3/21	1218-2021	AARP	2191-299-0000	\$279.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/21	12/3/21	1219-2021	HWHO	2191-299-0000	\$417.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/21	12/3/21	1220-2021	UNITED HEALTHCARE	2191-299-0000	\$515.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/21	12/3/21	1221-2021	HUMANA	2191-299-0000	\$518.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/21	12/3/21	1222-2021	CGS	2191-299-0000	\$719.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
12/1/21	12/10/21	1244-2021	MOLINA HEALTHCARE	2191-299-0000	\$132.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/21	12/10/21	1245-2021	AETNA	2191-299-0000	\$337.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/21	12/10/21	1246-2021	HNB-ECHO	2191-299-0000	\$730.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/21	12/10/21	1247-2021	CGS	2191-299-0000	\$1,155.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/21	12/10/21	1248-2021	ANTHEM BLUE	2191-299-0000	\$1,176.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/21	12/10/21	1249-2021	ANTHEM BLUE	2191-299-0000	\$1,503.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/21	12/10/21	1250-2021	STATE OF OHIO MEDICAID	2191-299-0000	\$133.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/21	12/10/21	1251-2021	CGS	2191-299-0000	\$404.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/21	12/10/21	1252-2021	ANTHEM BLUE	2191-299-0000	\$317.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/21	12/10/21	1253-2021	HNB-ECHO	2191-299-0000	\$917.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/21	12/10/21	1254-2021	AETNA	2191-299-0000	\$435.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/21	12/10/21	1255-2021	US DEPT OF TREASURY DEPT OF VA	2191-299-0000	\$779.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/21	12/10/21	1256-2021	ANTHEM BLUE	2191-299-0000	\$1,366.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/21	12/10/21	1257-2021	CGS	2191-299-0000	\$3,013.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/7/21	12/10/21	1258-2021	HUMANA	2191-299-0000	\$96.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/7/21	12/10/21	1259-2021	HBPIIL	2191-299-0000	\$186.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/8/21	12/10/21	1260-2021	CGS	2191-299-0000	\$348.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/8/21	12/10/21	1261-2021	HNB-ECHO	2191-299-0000	\$488.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/21	12/13/21	1263-2021	ATLANTIC COAST LIFE	2191-299-0000	\$87.12	LIFE SQUAD SERVICES
12/8/21	12/13/21	1264-2021	PARAMOUNT ADVANTAGE	2191-299-0000	\$240.00	LIFE SQUAD SERVICES
12/9/21	12/13/21	1265-2021	DALLAS W HARTMAN P.C.	2191-299-0000	\$595.55	LIFE SQUAD SERVICES
					\$20,611.99	
11/12/21	11/30/21	1207-2021	STATE OF OHIO	1000-535-0000	\$520.28	2ND HALF ROLLBACK MANUFACTURED HOME LIKE REAL 2021 (DIRECT DEPOSIT)
12/8/21	12/10/21	1262-2021	STATE OF OHIO	1000-533-0000	\$4,648.70	LIQUOR LICENSE PERMIT FEES (DIRECT DEPOSIT)
					\$5,168.98	
12/9/21	12/13/21	1266-2021	A CHILDERS	1000-892-0000	\$745.68	REIMBURSEMENT FOR 1ST QTR PENALTY
					\$745.68	
12/9/21	12/13/21	1267-2021	R SMITH	2041-302-0000	\$730.00	SALE OF CEMETERY PLOT SECTION 26 LOT 4 AND OPEN/ CLOSE N MARSHALL
12/10/21	12/13/21	1268-2021	W URTON	2041-804-0000	\$560.00	SALE OF CEMETERY LOTS SECTION 14, LOTS 6 & 10
					\$1,290.00	

Other Business:

None.

Visitor Concerns:

Mike Shaffer reminded the Trustees of the next meeting of Regional Planning.

Doug Koenig, from the Warren County Airport, informed the Board that some residents have concerns with his plan to change the traffic pattern at the airport. Mr. Koenig stated there will be a meeting on January 5, 2022 with an open invitation to residents and other interested parties.

Trustee Reports:

The Trustees decided

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss all personnel compensation and employment status matters pursuant to ORC 121.22 (G) (1) at 7:48 P.M. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:48 P.M.

The Trustees held a discussion regarding the pay increases for the township employees for 2022. Mr. Sams made a motion seconded by Mr. Jones to increase pay as defined in Resolution 21-12-31. All voiced a "YEA" vote and the motion was passed with **Resolution 21-12-31** (a copy of the resolution is included in the minutes).

Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve an unpaid leave of absence for Amanda Bunting for three months beginning December 6, 2021 from her position of Volunteer EMS. The approval is until March 5, 2022. All voiced a "YEA" vote and the motion was passed with **Resolution 21-12-32** (a copy of the resolution is included in the minutes).

Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve unpaid leave of absence for Jessica Conway beginning December 18, 2021 until eight weeks post-delivery from her position of part-time EMS. All voiced a "YEA" vote and the motion was passed with **Resolution 21-12-33** (a copy of the resolution is included in the minutes).

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for December 23, 2021 at 9:30 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**TEMPORARY
21-12-01
TOWNSHIP ANNUAL APPROPRIATION
RESOLUTION**

The **Board of Trustees** of TURTLECREEK Township, in WARREN County Ohio met in REGULAR session on the 13TH day of DECEMBER, 2021, at the TOWNSHIP MEETING HALL with the following members present:

JAMES VANDEGRIFT
DANIEL F. JONES
JONATHAN D. SAMS

Mr. Jones moved the adoption of the following Resolution:

BE IT RESOLVED by the *Board of Trustees* of TURTLECREEK Township, WARREN County Ohio that to provide for the current expenses and Other expenditures of said Board of Trustees, during the fiscal year, ending **December 31, 2022**, the following sums be and the same are hereby set aside and **appropriated** for

The several purposes for which expenditures are to be made for and during said fiscal year,

As follows, viz:

follows:

Mr. VanDeGrift seconded the **Resolution** and the
Roll being called upon its adoption the vote resulted as

MR. JAMES VANDEGRIFT “YEA”

MR. DANIEL F. JONES “YEA”

MR. JONATHAN D. SAMS “YEA”

Adopted DECEMBER 13, 2021

Board of Township Trustees, Fiscal Officer

THE STATE OF OHIO, WARREN COUNTY, ss:

I, AMANDA K. CHILDERS, Fiscal Officer of the Board of Trustees

Of Turtlecreek Township, in Warren

County Ohio, and in whose custody the Files, Journals and Records

Of said Board are required by the Laws of the State of Ohio to be

Kept, do hereby certify that the foregoing *Annual Temporary Appropriation*

Resolution is taken and copied from the original Resolution now on

File with said Board, that the foregoing Resolution has been compared

By me with the said original and that the same is a true and correct

Copy thereof.

WITNESS my signature, this 13th day of December, 2021.

Township Fiscal officer

ANNUAL APPROPRIATION
TEMPORARY
RESOLUTION

BOARD OF TOWNSHIP TRUSTEES

Turtlecreek Township,

Warren County, Ohio.

Passed December 13, 2021

For the Fiscal Year Ending
December 31st, 2022

Filed _____, 20____

County Auditor

By _____
Deputy

RESOLUTION 21-12-01

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the Temporary Appropriations for the calendar year 2022. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-02

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay all utility and cleaning bills for administrative buildings (including heat, telephone, gas, electric, garbage disposal, cleaning, etc.) 70% from the General Fund and 30% from the EMS/Fire Levy Fund and all utility bills for the fire stations (including heat, telephone, gas, electric, garbage disposal, etc.) from the EMS/Fire Fund. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-03

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall reimburse township officials and employees \$0.56 per mile when traveling on official business out of the township in their personal vehicles. The Township will cover the cost of hotel expenses and reimburse a flat sum of \$40.00 per day for meal allowance when attending full day or overnight conferences during the calendar year beginning January 1, 2022, for Township Trustees, Fiscal Officer and employees. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-04

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2022 – Michael Jameson as Fire Chief. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-05

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2022 – Brian Elleman as Assistant Fire Chief. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-06

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees and fiscal officer of Turtlecreek Township are entitled to the maximum compensation permitted by the Ohio Revised Code (based on the amounts allowable by the law and annual certifications). Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-07

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteer Fire Department personnel shall be on the following schedule of reimbursement for the pay period beginning January 1, 2022 to December 31, 2022: Annual Rate: Secretary \$100.00, Treasurer \$100.00, Drivers \$150.00. Firemen \$17.00 per run. Captains receive \$21.00 per run. Duty Office pay will increase to \$7.00 per hour. Attendance at each meeting (business and practice) shall be compensated at the same base rate for fire runs. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-08

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteers Life Squad shall be on the following schedule of reimbursement for the pay period beginning January 1, 2022 to December 31, 2022: EMT's \$17.00 per run, Advanced EMT's \$18.00 per run and Paramedics \$19.00 per run. Attendance at meetings (business and practice) shall be compensated at the same rate as their base compensation for runs. The Secretary shall receive \$100.00 per year. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-09

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that newly elected/appointed Trustees and/or Fiscal Officer shall be entitled to their choice of disability insurance (single policy) or hospitalization insurance, including life, which will be provided by the medical health carrier, dental and vision insurance (family policies) will be provided by a separate carrier for their terms beginning on or after January 1, 2022. At the present time, the carriers are Anthem, Principal VSP, and Delta Dental (policy benefits are defined in their specific contracts). Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-10

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall continue the maintenance contracts with Stryker (terms and amounts that prevail). The ambulance fund account 2191-230-323-0000 (Repairs and Maintenance) shall be the source of payment. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-11

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees authorize the Fiscal Officer to pay all bills for the township that come due between meeting dates. The payment of the bills will be ratified at the next regular Trustees meeting with the approval of vouchers, electronic warrants and warrants. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-12

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall contribute an amount of \$14,559.00 to the Warren County Drug Task Force as the Year 2022 contribution. The General Fund shall be the source of funds. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-13

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall provide coffee, meals and refreshments at public function such as hearings, meetings and work sessions to attendees as deemed necessary by the board. The General Fund shall be

the source of funds. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-14

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that blanket and super blanket certificates have a maximum limit of \$100,000.00. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-15

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall not make any changes to Resolution 03-12-20 concerning intent to dispose surplus items, including vehicles, by internet auction, and that this resolution be renewed and effective for the year 2022. In addition, Resolution 03-12-21, concerning the agreement with GovDeals, Inc. for on-line auction service for the disposal of surplus items, including vehicles, is renewed and effective for the year 2022. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-16

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time EMS employees shall be compensated at the rate listed below effective January 1, 2022

Paramedic	\$14.00
Intermediate	\$13.00
Basic	\$12.50

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-17

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees hereby ratify and confirm all actions taken in good faith by the Board of Trustees, Fiscal Officer, and the Officers of Turtlecreek Township and make such exception from policy as may be necessary to accommodate such ratification. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-18

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that all vacation hours that may not be carried over for the 2022 year for employees will be paid out on

the payroll checks dated January 7, 2022 as vacation buyout. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

RESOLUTION 21-12-19

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2022 -Tammy Boggs as Administrator. Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021.

RESOLUTION 21-12-20

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time Fire employees shall be compensated at the rate listed below effective January 1, 2022

EMT/FF1	\$16.50
EMT/FF2	\$17.00
ALS/FF1	\$17.50
ALS/FF2	\$18.00
MEDIC/FF1	\$18.50
MEDIC/FF2	\$19.00

Resolution was introduced by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

The signatures below indicate acceptance and attestments of **Resolutions 21-12-01 through 21-12-20**. Any exceptions to be so noted below.
Exceptions: None

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Fiscal Officer

**RESOLUTION 21-12-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the Fire Fund, EMS Fund and Fire/EMS Fund as follows: From Account 2192-760-740-0000 (Machinery, Equipment & Furniture) to Account 2192-220-599-0020 (Other – Other Expenses Fire Turn Out Gear) in the amount of \$14,393.00 for needed expenses; from Account 2193-930-930-0000 (Contingencies) to Account 2193-760-740-0000 (Machinery, Equipment & Furniture) in the amount of \$30,000.00 for needed expenses; from Account 2191-930-930-0000 (Contingencies) to Account 2191-760-740-0000 (Machinery, Equipment & Furniture) in the amount of \$40,000.00 for needed expenses; from Account 2192-760-790-0000 (Other- Capital Outlay)

to Account 2192-760-740-0000 (Machinery, Equipment & Furniture) in the amount of \$5,000.00 for needed expenses. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

Signed: _____ "YEA"

"YEA"

"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-12-22
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase a new fire engine; and

WHEREAS, the cost of the new fire engine will be \$514,906.00 from E-One and the source of the funds will be the EMS/Fire Fund 2193 (2193-760-740-0000 Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the new fire engine from E-One at the cost of \$514,906.00.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 13th day of December, 2021

Signed: _____ "YEA"

"YEA"

"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-12-23
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a need to purchase a new EMS squad; and

WHEREAS, the cost of the new EMS squad will be \$326,780.98 from Horton and the source of the funds will be the EMS Fund 2191 (2191-760-740-0000 Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the new EMS squad from Horton at the cost of \$326,780.98.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 13th day of December, 2021

Signed: _____ "YEA"

_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-12-24
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to renew their Blue Card Instructor program; and

WHEREAS, the cost to renew the Blue Card Instructor program will be \$2,500.00; and

WHEREAS, the source of the funds for the renewal will be the Fire Fund 2192 (2192-220-590-0006 Other Expenses Fire Training); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Blue Card Instructor program.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 13th day of December, 2021

Signed: _____ "YEA"

_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-12-25
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase six (6) sets of turnout gear from Fire Safety Services, Inc at the approximate cost of \$14,393.85; and

WHEREAS, the source of the funds to purchase the six (6) sets of turnout gear from Fire Safety Services, Inc will be the 2192 Fire Fund (2192-220-599-0020 Other Expenses Turn Out Gear); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of six (6) sets of turnout gear.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 13th day of December, 2021

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-12-26
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase battery powered rescue tools in the amount of \$37,828.00 from Howell Rescue Systems; and

WHEREAS, the source of the funds to purchase the rescue tools will be the 2192 Fire Fund (2192-760-740-0000 Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of battery powered rescue tools from Howell Rescue System in the amount of \$37,828.00.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 13th day of December, 2021

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-12-27
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Lebanon Food Pantry in the

amount of \$750.00. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. VanDeGrift seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

Signed:	_____	" YEA"
	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-12-28
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to revise and update the Personnel Policy Manual; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have revised and updated the township's Personnel Policy Manual and will provide the revised update version to all employees; and

WHEREAS, the change will go into effect January 1, 2022.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the revisions and updates to the Personnel Policy Manual effective January 1, 2022.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 13th day of December, 2021

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-12-29
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JONATHAN D. SAMS,
TURTLECREEK TOWNSHIP CHAIRPERSON,
TO SIGN AGREEMENT BETWEEN TURTLECREEK TOWNSHIP
AND
WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT**

WHEREAS, the Turtlecreek Township Board of Trustees have the need to renew the agreement with Warren County Soil and Water Conservation District for a MS4 permit as a co-permittee; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized Jonathan D. Sams, Chairperson, to sign the agreement for the MS4 permit as a co-permittee with Warren County Soil & Water Conservation District on behalf of Turtlecreek Township Trustees; and

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day December, 2021

Signed: _____ " YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 21-12-30
2021

Date of Resolution: December 13,
2021

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator

or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 13th day of December, 2021.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 21-12-31
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the township employees shall be compensated at the rate listed below effective December 18, 2021.

ROAD DEPARTMENT

Supervisor	David Siebert	\$35.50 per hour
	(General Fund 10%	\$ 3.55)
	(Road Fund 50%	\$17.75)
	(Fire/EMS Fund 40%	\$14.20)
Technician	Steven Schnetzer	\$25.50 per hour
Technician	Rusty Meece	\$25.50 per hour
Technician	Randy Retallick	\$25.50 per hour

EMS DEPARTMENT

All employees to be paid out of the EMS Fund 2191

JonPaul Campbell	\$27.24 per hour
Gideon Conger	\$26.00 per hour
Mitchell Conway	\$20.81 per hour
Jeffrey Dahlhoff	\$15.50 per hour
Jackie Davis	\$23.11 per hour
Trent Estes	\$17.00 per hour
Alan Foley	\$20.62 per hour
Alex Guard	\$18.17 per hour
Jeromy Guerra	\$23.04 per hour
Matthew Helton	\$18.94 per hour
Nicholas Kamaka	\$17.00 per hour
Tyler Kinman	\$15.50 per hour
Shawna Lynch	\$21.42 per hour
John Seckel	\$26.00 per hour
Noah Zimmer	\$18.83 per hour

All employees to be paid out of the EMS/Fire Fund 2193

Chris Bartesko	\$15.16 per hour
Alex Beltran	\$14.32 per hour
Jessica Conway	\$15.16 per hour
Scott Davis	\$16.33 per hour
Shannon Deye	\$16.98 per hour
Melissa Wainscott	\$18.95 per hour
Chris Dotson	\$19.00 per hour
Mark Hall	\$18.76 per hour
Adam Hoffman	\$16.50 per hour
Olivia Monroe	\$17.85 per hour
Jonathan Patrick	\$17.51 per hour
Matthew Traver	\$17.00 per hour

CHIEFS

Michael Jameson	\$92,000.00 annually
Brian Elleman	\$85,000.00 annually

ADMINISTRATIVE

Tammy Boggs	\$103,000.00 annually
Brad Edrington	\$21.50 per hour

Resolution was introduced by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of December, 2021

Signed:	_____	" YEA"
	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-12-32
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING UNPAID LEAVE OF ABSENCE
FOR AMANDA BUNTING**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have received a request from Amanda Bunting for an unpaid leave of absence for three (3) months beginning December 6, 2021 from her position of Volunteer EMS; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have reviewed and approved the requested for unpaid leave of absence for Amanda Bunting until March 5, 2022; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the unpaid leave of absence for Amanda Bunting until March 5, 2022.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 13th day of December, 2021

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-12-33
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING UNPAID LEAVE OF ABSENCE
FOR JESSICA CONWAY**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have received a request from Jessica Conway for an unpaid leave of absence beginning December 18, 2021 until eight (8) weeks post-delivery from her position of part-time EMS;

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have reviewed and approved the requested for unpaid leave of absence for Jessica Conway until eight (8) weeks post-delivery; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the unpaid leave of absence for Jessica Conway until eight (8) weeks post-delivery.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 13th day of December, 2021

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

End of Minutes.

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